

Key Date List

SETC2022 The26th Small powertrains and Energy systems Technology Conference Oct 31-Nov 3.2022 @Himeji, Hyogo, Japan (Venue: Arcrea HIMEJI) and online							
Action	Schedule	Due Date	Responsible Party				
			JSAE	Organizer	Author	Presenter	
Distribute Call for papers	51weeks	2021.11.12	○				
Paper Entry System Open	47weeks	2021.12.10	○				
Upload abstract	Technical Session	39weeks			○		
	NPT Session	30weeks			○		
Approve abstract	Technical Session	37Weeks		○			
	NPT Session	28weeks		○			
Tentative session matrix	33weeks	2022.03.18	○				
Upload draft manuscripts	Technical Session	27weeks			○		
	NPT Session	17weeks			○		
Update papaer/presentation title and author listing	Technical Session	27weeks			○		
	NPT Session	17weeks			○		
Assign technical paper reviwers	Technical Session	27weeks		○			
	NPT Session	17weeks		○			
Preliminary program on Web site (including tentative session matrix)	23weeks	2022.05.23	○				
Release review results to author	Technical Session	22weeks		○			
	NPT Session	14weeks		○			
Approve draft manuscript	18weeks	2022.06.30		○			
Upload final manuscript and complete copyright assignment	Technical Session	14weeks			○		
	NPT Session	10weeks			○		
Confirm paper title and complete author listing	14weeks	2022.07.29			○		
Conference registration (Early bird)	6-13weeks	2022.08.01-09.18		○	○	○	
Upload draft session matrix / "batting order"	7weeks	2022.09.16	○				
Upload draft PowerPoint presentation for organizer approval	6weeks	2022.09.20			○	○	
Upload final PowerPoint presentation for organizer approval	5weeks	2022.09.27			○	○	
Upload pre-recorded presentation	5weeks	2022.09.27			○	○	
Upload final session matrix / "batting order"	4weeks	2022.10.07	○				
Complete and upload speaker biography	3weeks	2022.10.11			○	○	
Final program on Web site	1week	2022.10.25	○				
Upload proceedings	1week	2022.10.28	○				
SETC Conference	Event Date	2022.10.31-11.03	○	○	○	○	
Send appreciation letters to participants	2weeks post event	2022.11.17	○	○			