



Small Engine Technology Conference 2015
OSAKA, JAPAN

SETC2015 Guidelines for Poster Sessions

At SETC 2015, poster sessions are held to promote the exchange of information and mutual understanding between people related to universities and graduate schools and those in various industries. The space will actively attract customers because it is positioned in the exhibition floor and Networking break are also in exhibition floor.

Applicants related to universities and graduate schools who wish to participate in poster sessions should submit applications by E-mail as following the guidelines below. Please note; however, that if we receive many applications, all may not necessarily be approved. If you have any question, please do not hesitate contact us (E-mail: setc2015office@jsae.or.jp).

Outline	<ul style="list-style-type: none"> • Venue Osaka International Convention Center, Osaka, Japan • Schedule Morning and afternoon on November 17, 2015 Morning and afternoon on November 18, 2015 Morning on November 19, 2015 • Number of booths 10 booths *The layout of booths will be determined by the secretariat. • Target: Those related to universities and graduate schools, who have registered to attend SETC 2015 • Official Language English <p>Please stay in the poster session floor during Networking break and answer questions from the participants of conference. The short presentation of poster (about 5 minutes) is requested for the selection of poster award. Time for presentation will be informed during the conference.</p>
Standard Booth Specifications	<ul style="list-style-type: none"> • Poster boards and thumbtacks for panel attachment are supplied Board size: 900 mm (W) x 2,100 mm (H) • Attachments Desk with white cloth: 1 / Chairs: 2 Electrical power outlets: 2 (AC 100 V; maximum: 500 W)
Booth fee	<ul style="list-style-type: none"> • Free <p>Although the booth fee is free, presenters must register to attend SETC2015.</p>
Application	<ul style="list-style-type: none"> • Application Deadline: September 18 (Friday) 2015 • How to apply: Please fill out the attached application form, complete with a signature and E-mail to the conference secretariat.
Conference Secretariat	E-mail: setc2015office@jsae.or.jp



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Date: _____

Application Form for Poster Session

We hereby apply for poster space at the 2015 Small Engine Technology Conference (SETC 2015) as described below:

Table	Required / Not required	AC outlets	Required / Not required
Chair	Required / Not required		
University or Graduate School			
Faculty/Department			
Laboratory			
Preferred Date of the Exhibition Check inside the parenthesis () before the preferred date(s).	<input type="checkbox"/> 17 (Tue.) <input type="checkbox"/> 18 (Wed.) <input type="checkbox"/> 19 (Thur.) If you prefer to present on two or three days, check the parentheses of continuous days.		
Person-in-charge	Name		
	Position		
	E-mail		
	TEL		FAX
	Signature		

Research Contents and Title (approximately 50 words)

Conference Secretariat	E-mail: setc2015office@jsae.or.jp
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Application deadline: **September 18 (Friday), 2015**

