

Manual of J-tech Paper Entry System for “Author”

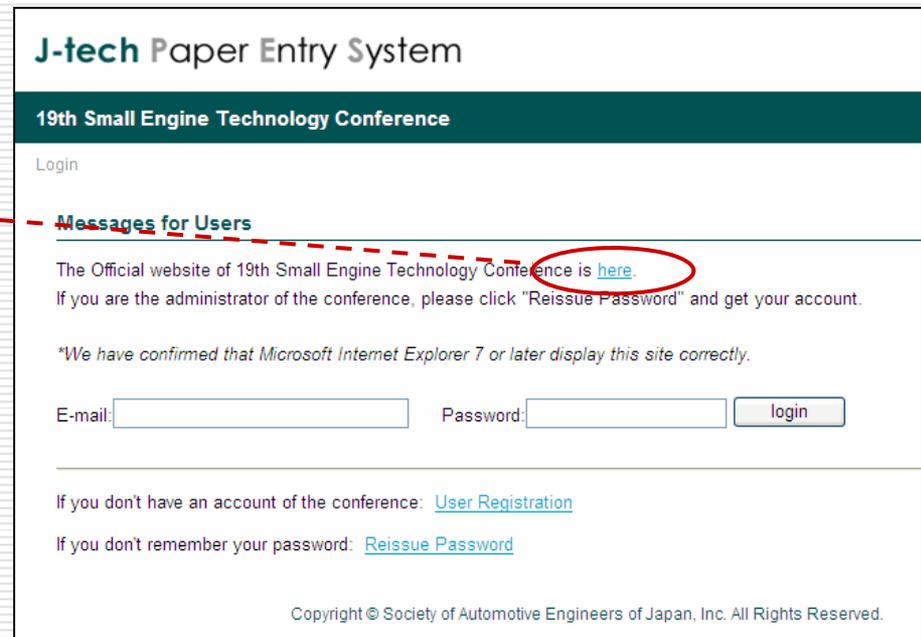
JSAE International Conference Committee



Society of Automotive Engineers of Japan, Inc.

Step1: Login the Paper Entry system

- ❑ Access the Paper Entry System from SETC website:
<http://www.setc-jsae.com>
- ❑ Click the link for the author resources and download it.
- ❑ If you have any question about the paper submission, contact the address below.



J-tech Paper Entry System

19th Small Engine Technology Conference

Login

Messages for Users

The Official website of 19th Small Engine Technology Conference is [here](#).

If you are the administrator of the conference, please click "Reissue Password" and get your account.

**We have confirmed that Microsoft Internet Explorer 7 or later display this site correctly.*

E-mail: Password:

If you don't have an account of the conference: [User Registration](#)

If you don't remember your password: [Reissue Password](#)

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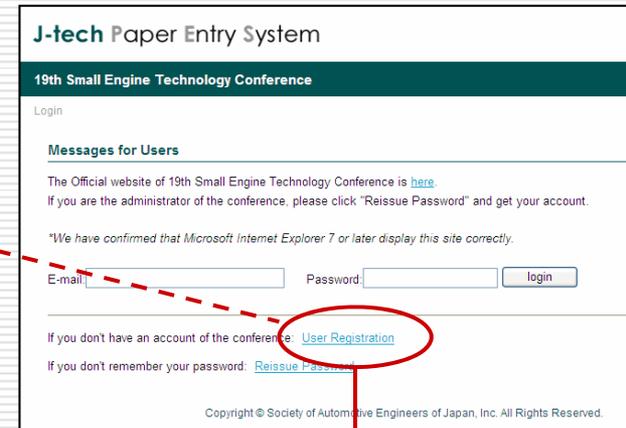
E-mail: setc2013TCoffice@jsae.or.jp



Society of Automotive Engineers of Japan, Inc.

Step2: Register Your Personal Information

- ❑ Click “User Registration”.
- ❑ On the next screen, input your personal information.
- ❑ If you are already registered as an administrator, you can skip the above process.



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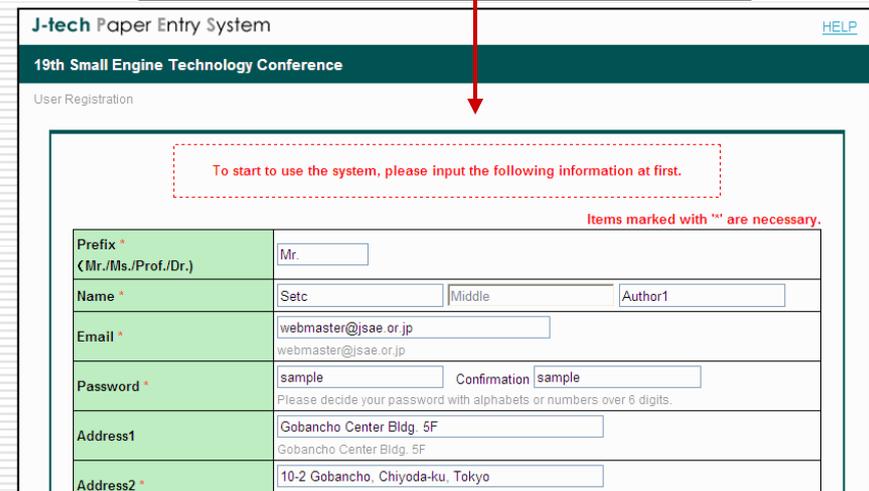
*We have confirmed that Microsoft Internet Explorer 7 or later display this site correctly.

E-mail: Password:

If you don't have an account of the conference: [User Registration](#)

If you don't remember your password: [Reissue Password](#)

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J-tech Paper Entry System

19th Small Engine Technology Conference

User Registration

To start to use the system, please input the following information at first.

Items marked with "*" are necessary.

| | |
|---------------------------------|---|
| Prefix * (Mr./Ms./Prof./Dr.) | <input type="text" value="Mr."/> |
| Name * | <input type="text" value="Setc"/> <input type="text" value="Middle"/> <input type="text" value="Author1"/> |
| Email * | <input type="text" value="webmaster@jsae.or.jp"/> <input type="text" value="webmaster@jsae.or.jp"/> |
| Password * | <input type="text" value="sample"/> <input type="text" value="Confirmation sample"/> <small>Please decide your password with alphabets or numbers over 6 digits.</small> |
| Address1 | <input type="text" value="Gobancho Center Bldg. 5F"/> <input type="text" value="Gobancho Center Bldg. 5F"/> |
| Address2 * | <input type="text" value="10-2 Gobancho, Chiyoda-ku, Tokyo"/> |



Step 3: Input Your Paper Information

- ❑ Click “Submit a new Paper” and input your paper information.
- ❑ If you have any change in your paper information, don't forget to update this page.

J-tech Paper Entry System [HELP](#)

19th Small Engine Technology Conference Setc Author1 | [LOGOUT](#)

User Home

Your User Information is submitted successfully.
Click [Submit a new Paper] button and send your paper information.

[>> See/Edit User Information](#)

Menu for Author

[>> Submit a new Paper](#)

J-tech Paper Entry System [HELP](#)

19th Small Engine Technology Conference Setc Author1 (Author) | [LOGOUT](#)

[User Home](#) > [Author Home](#) > [Submit a New Paper](#)

Items marked with * are necessary.

Subject * JSAE
Please select JSAE or SAE according to your location. See [this map](#) for details.
JSAE: Central Asia, Asia except Russia, Australia, Oceania and Middle East except Egypt
SAE: North America, South America, Greenland, Europe, Africa, Russia and Egypt

Session * 1 Engine Technology
Please select a session for your paper. See [this table](#) for details.

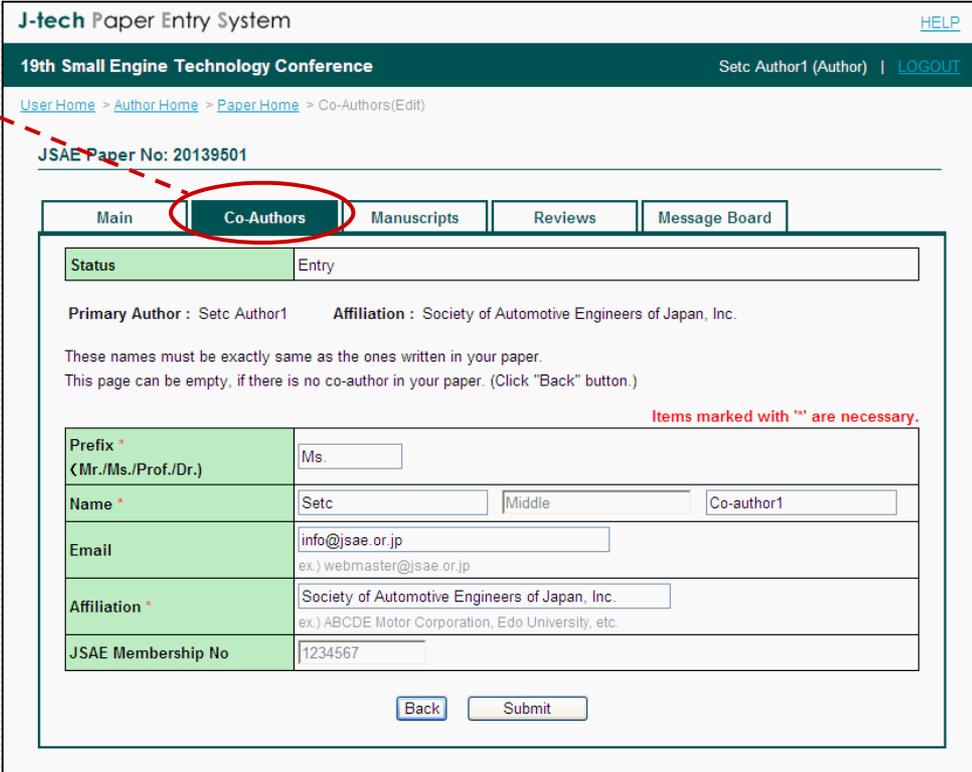
Title * Title of the Paper [Spell Check](#)
The first letter of each words must be capitalized.
ex) The Engine of Newly Developed ...

Abstract * (20-500 words) [Spell Check](#)
abstract here abstract here abstract here abstract here
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Step 4: Input Co-author Information

- ❑ Input co-author information of the paper.
- ❑ If you have any change in the co-author information, don't forget to update this page.
- ❑ Wait the notification from the Organizer.



J-tech Paper Entry System [HELP](#)

19th Small Engine Technology Conference Setc Author1 (Author) | [LOGOUT](#)

[User Home](#) > [Author Home](#) > [Paper Home](#) > Co-Authors(Edit)

JSAE Paper No: 20139501

Main **Co-Authors** Manuscripts Reviews Message Board

Status

Primary Author : Setc Author1 Affiliation : Society of Automotive Engineers of Japan, Inc.

These names must be exactly same as the ones written in your paper.
This page can be empty, if there is no co-author in your paper. (Click "Back" button.)

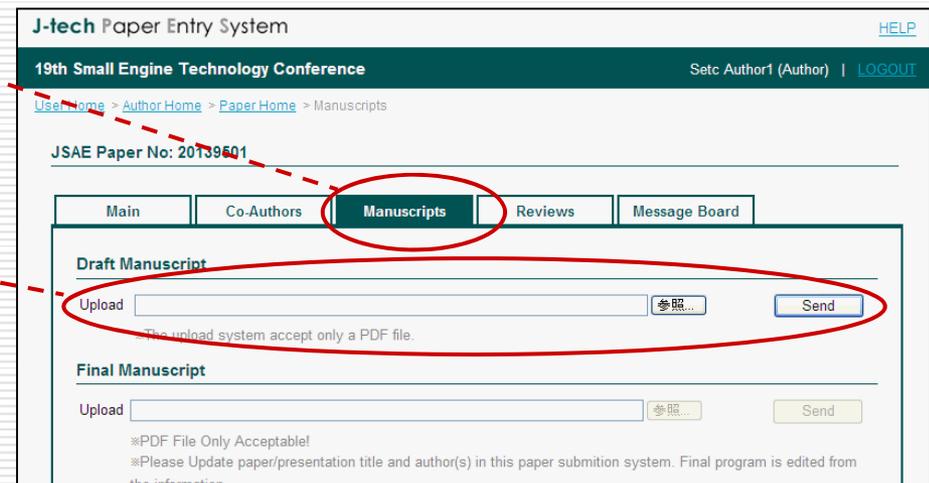
Items marked with "*" are necessary.

| | |
|---------------------------------|--|
| Prefix * (Mr./Ms./Prof./Dr.) | <input type="text" value="Ms."/> |
| Name * | <input type="text" value="Setc"/> <input type="text" value="Middle"/> <input type="text" value="Co-author1"/> |
| Email | <input type="text" value="info@jsae.or.jp"/> <small>ex.) webmaster@jsae.or.jp</small> |
| Affiliation * | <input type="text" value="Society of Automotive Engineers of Japan, Inc."/> <small>ex.) ABCDE Motor Corporation, Edo University, etc.</small> |
| JSAE Membership No | <input type="text" value="1234567"/> |



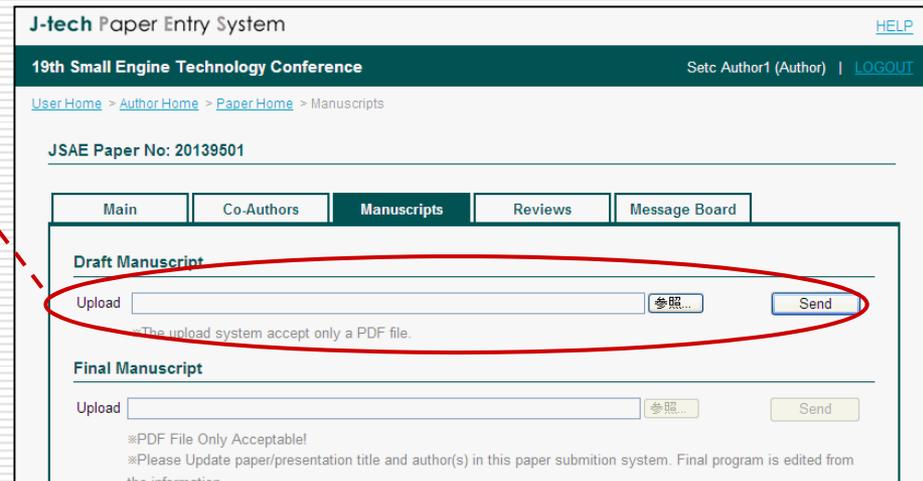
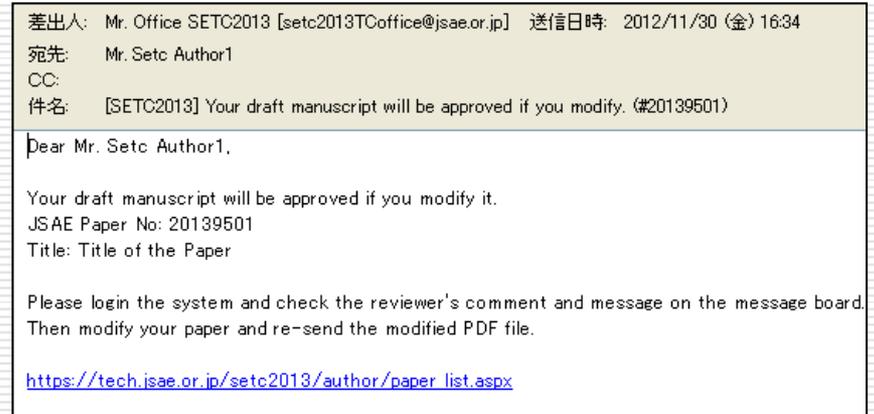
Step5: Submit a Draft Paper

- ❑ If you receive the approved mail from the system, access the URL written in the mail.
- ❑ Login the system, select the paper and go to “Manuscripts” page.
- ❑ Choose your draft PDF in the “Upload” box and click “Send” button.
- ❑ Wait the notification from the organizer.



Step6: Modify a Draft Paper

- If you receive a mail from this system and it says “Approved if Modified”, please modify your manuscript and re-submit it.
- If your modified paper is approved by mail, you can go to Step7.



Step7: Submit a Final Paper

- If you receive the approved mail from this system, you can apply the final paper.
- Access to URL in the e-mail, and submit the final paper. (Same flow as Step5)

The image shows a screenshot of an email and a web interface. The email header includes: 差出人: Mr. Office SETC2013 [setc2013Tcoffice@jsae.or.jp] 送信日時: 2012/11/30 (金) 16:48, 宛先: Mr. Setc Author1, CC: (empty), 件名: [SETC2013] Your draft manuscript has been approved. (#20139501). The email body says: Dear Mr. Setc Author1, Your draft manuscript has been approved. JSAE Paper No: 20139501 | Primary Author: Mr. Setc Author1 | Title: Title of the Paper. Below the email is a screenshot of the 'J-tech Paper Entry' web interface. The page title is '19th Small Engine Tec'. It shows a navigation menu with 'Main', 'Co-Authors', 'Manuscripts', 'Reviews', and 'Message Board'. The 'Manuscripts' section is active, showing 'Draft Manuscript' and 'Final Manuscript' sections. The 'Draft Manuscript' section has an 'Upload' field, a '参照...' button, and a 'Send' button. Below it, there are two entries: 'No.2 2012/11/30 16:19 Latest!' and 'No.1 2012/11/29 16:44'. The 'Final Manuscript' section also has an 'Upload' field, a '参照...' button, and a 'Send' button. A red dashed line connects the 'Final Manuscript' section to the second list item in the text on the left. A red oval highlights the 'Send' button in the 'Final Manuscript' section.

J-tech Paper Entry
19th Small Engine Tec
User Home > Author Home
JSAE Paper No: 20139501

差出人: Mr. Office SETC2013 [setc2013Tcoffice@jsae.or.jp] 送信日時: 2012/11/30 (金) 16:48
宛先: Mr. Setc Author1
CC:
件名: [SETC2013] Your draft manuscript has been approved. (#20139501)

Dear Mr. Setc Author1,

Your draft manuscript has been approved.
JSAE Paper No: 20139501 |
Primary Author: Mr. Setc Author1
Title: Title of the Paper

[final manuscript]
Please add SAE paper number on the first page of your final manuscript.
SAE paper number will be sent to you by e-mail soon.

Please login the system from the following URL and submit the final manuscript.
https://tech.jsae.or.jp/setc2013/author/paper_list.aspx

Main Co-Authors Manuscripts Reviews Message Board

Draft Manuscript

Upload 参照... Send

※The upload system accept only a PDF file.

No.2 2012/11/30 16:19 Latest!
No.1 2012/11/29 16:44

Final Manuscript

Upload 参照... Send

※PDF File Only Acceptable!
※Please Update paper/presentation title and author(s) in this paper submission system. Final program is edited from the information.
※This upload system is only available after completion of draft review.

Presentation Material



When you submit the final manuscript, you succeed in the paper submission!

If you have any question, please contact to the office through the following address or on the Message Board of the system.

E-mail: setc2013TCoffice@jsae.or.jp

Thank you!



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