# **Information to SETC2013 Presenting Author (Speaker)**

# ■ On-site equipment

- ✓ 1 PC projector
- ✓ 1 Projector Screen
- √ 1 Laser pointer
- √ 1 Lavalier (mini) microphone for a presenting author

Notice: Please prepare your own PC by yourself for your presentation. PC is not prepared by SETC2013 conference organizer. Your PC is to be equipped with mini D-sub 15-pin output or compatible adapter with its image resolution of  $1024 \times 768$ . Presentation ppt. materials that have been uploaded to JSEA Paper Entry System are not available on site.

## Registration at the venue

Please inform at the registration counter, 1F at TICC that you are a presenting author. Your name badge has RED bar to the lower part to identify as a presenting authors.

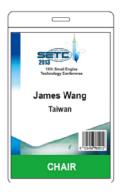


## Test of your presentation ppt. material

Please check your PC and presentation ppt. material with a PC projector in Room 203, Preview Room/Internet Room, 2F, TICC. Try-out is strongly encouraged before your presentation.

#### Brief meeting of the technical session

You are required to be at your session room 15 minutes before the start of the session to meet your session chair/co-chair. At the meeting, please inform how to pronounce your name and affiliation. Please take a reserved seat in the front row so that your presence will be easily recognized. Your chair/co-chair also wears a name badge with green bar to the lower part



## ■ Oral Presentation Procedure

For the presentation, please keep the following rules:

- ✓ Operate PC by yourself
- ✓ Start your presentation after being introduced by your chair
- ✓ Present your paper in English
- ✓ Finish your presentation in 20 minutes and prepare for 10 minutes Q&A

# **■** High Quality Paper Presentations Award

60 papers are eligible for the award selection.

- The review on these paper presentation will be also made by session room attendees
- ✓ The five award winners will be announced during the award & closing ceremony from 12:00, Room Banquet Hall, 3F TICC

#### Other Award

✓	Best Collegiate Event Award	1-paper
✓	Best Poster Award	1-paper
✓	Taiwanese Special Award	3-paper
✓	High Quality Paper Award	9-paper
✓	Best Paper Award	1-paper