

## Information to SETC2013 Presenting Author (Speaker)

### ■ On-site equipment

- ✓ 1 PC projector
- ✓ 1 Projector Screen
- ✓ 1 Laser pointer
- ✓ 1 Lavalier (mini) microphone for a presenting author

Notice: Please prepare your own PC by yourself for your presentation. PC is not prepared by SETC2013 conference organizer. Your PC is to be equipped with mini D-sub 15-pin output or compatible adapter with its image resolution of 1024 x 768. Presentation ppt. materials that have been uploaded to JSEA Paper Entry System are not available on site.

### ■ Registration at the venue

Please inform at the registration counter, 1F at TICC that you are a presenting author. Your name badge has RED bar to the lower part to identify as a presenting authors.



### ■ Test of your presentation ppt. material

Please check your PC and presentation ppt. material with a PC projector in Room 203, Preview Room/Internet Room, 2F, TICC. Try-out is strongly encouraged before your presentation.

### ■ Brief meeting of the technical session

You are required to be at your session room 15 minutes before the start of the session to meet your session chair/co-chair. At the meeting, please inform how to pronounce your name and affiliation. Please take a reserved seat in the front row so that your presence will be easily recognized. Your chair/co-chair also wears a name badge with green bar to the lower part



### ■ Oral Presentation Procedure

For the presentation, please keep the following rules:

- ✓ Operate PC by yourself
- ✓ Start your presentation after being introduced by your chair
- ✓ Present your paper in English
- ✓ Finish your presentation in 20 minutes and prepare for 10 minutes Q&A

#### ■ **High Quality Paper Presentations Award**

60 papers are eligible for the award selection.

- ✓ The review on these paper presentation will be also made by session room attendees
- ✓ The five award winners will be announced during the award & closing ceremony from 12:00, Room Banquet Hall, 3F TICC

#### ■ **Other Award**

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|-------------------------------|---------|
| ✓ Best Collegiate Event Award | 1-paper |
| ✓ Best Poster Award           | 1-paper |
| ✓ Taiwanese Special Award     | 3-paper |
| ✓ High Quality Paper Award    | 9-paper |
| ✓ Best Paper Award            | 1-paper |