



Notice to Attendees at the 30th Small powertrains and Energy systems Technology Conference (SETC2026)

Society of Automotive Engineers of Japan Privacy Policy

GDPR Privacy Policy

Disclaimer notice from JSAE for Presenters of SETC2026

Disclaimer notice from JSAE for Participants of SETC2026



Society of Automotive Engineers of Japan Privacy Policy

Recognizing the importance of personal information, the member of the Society of Automotive Engineers of Japan, people who participate in the activities of the Society of Automotive Engineers of Japan, staff and anyone involved in one of those capacity (collectively, the "JSAE") fully comply with the Act on the Protection of Personal Information and other legislation that protects personal information (collectively, "laws or regulations"), the guidelines stipulated by the Committee on the Protection of Personal Information, the Personal Information Protection Rules and Personal Information Protection Handling Standards stipulated by the JSAE. The JSAE shall collect, use, and manage such personal information in an appropriate manner in accordance with the provisions below.

Article 1 Definition of Personal Information

In the present Privacy Policy, "personal information" shall refer to information concerning an existing person that can be used to identify a specific individual using the name, date of birth, or other details entered in that information. Personal information shall also include information that may not be sufficient to identify an individual on its own, but can easily be matched to other information to ultimately identify that individual.

Article 2 Acquisition and Utilization of Personal Information

The JSAE shall obtain personal information appropriately within the scope necessary to realize the purposes described below in order to provide services in line with the objectives of the JSAE. When personal information is obtained, that purpose shall be clearly stated in advance and personal information shall be provided (i.e., recorded) under the volition of the person providing the personal information (hereinafter referred to as the "personal information provider").

Article 3 Purposes of Utilization of Personal Information

1. The JSAE shall use the personal information it obtains within the scope necessary to realize the purposes described below.
 - i. Notifying member of information concerning the JSAE.
 - ii. Administrative procedures concerning research reports.
 - iii. The issuance of the Journal of Society of Automotive Engineers of Japan or other publications.
 - iv. Informing members of the hosting of, changes to, or cancellation of technical sessions, events or other undertaking organized by the JSAE, as well as notifying members of application forms.
 - v. In relation to the above, realizing the project plans approved by the decision-making bodies (Annual Meeting, Meeting of the Board of Directors) as well as by the organizations within the various committees.
 - vi. Sale of publications produced by the JSAE.
 - vii. Screening award and qualifications.
 - viii. Recruit applicants to work at the JSAE.
 - ix. Any other purpose related to the above and clearly defined when obtaining the personal information.
2. Specific examples of purposes of utilization are presented below.
 - i. Personal information concerning membership management: manage all aspects of activities, their records, and say on in the JSAE.
 - ii. Personal information concerning members: Notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE, questionnaires, and the analysis of member data.
 - iii. Personal information concerning research reports: Office managing the research

report (recording and management of research report data, creation of program, publishing of program and proceedings, payment of compensation (when applicable), contacting the presenter about administrative matters), notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE, and the analysis of presenter data.

- iv. Personal information concerning the issuance of the JSAE Journal or other publications: Administrative procedures involved in issuing the JSAE Journal or other publications (recording and management of Journal article data, payment for the manuscript (when applicable), payment for editing (when a review is made), contacting the author about administrative matters), notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE, and the analysis of author data.
- v. Personal information concerning event participants: Notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE, questionnaires, and the analysis of participant data.
- vi. Personal information concerning sales management: Sales procedures (recording and management of purchaser data, sending of purchased items to purchaser), notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE, questionnaires, and the analysis of purchaser data.
- vii. Personal information concerning awards and qualifications: Operation and management of award selection and granting of qualification (recording and managing applicant and recommender data, contacting the applicant and recommender about administrative matters), notification of events organized, jointly organized, supported, sponsored, or involving the JSAE, sending of notifications about the release of publications issued by the JSAE.
- viii. Personal information concerning personnel and labor (hiring): Management of human resources (including the hiring process) labor, and other related matters for administrative staff (screening, contacting the person offered a position, setting human resources information after hiring that person).

3. If changes are made to the purposes of utilization, those changes shall be communicated to the persons concerned or publically announced, except in the case of changes imposed by laws or regulations.

Article 4 Personal Information Items Used

The JSAE shall acquire basic information and information used from its users. Examples of acquired personal information are listed below.

- | | |
|---|---|
| i. Basic information: | Full name, affiliation/division, address of affiliation, phone number of affiliation, email address. |
| ii. Members: | Basic information, home address, home phone number, date of birth (age), sex, nationality, academic background, and bank account details. |
| iii. Information concerning research reports (participants): | Basic information, membership number, bank account details (when compensated), home address. |
| iv. Information concerning the issuance of the JSAE Journal or other publication: | Basic information, membership number, bank account details (when compensated), home address, headshot. |
| v. Events (Participants) | |
| Congresses: | Basic information, membership number |
| Expositions: | Basic information, age group, sex |

Professional development:	Basic information, membership number, school year (for students), date of birth (age), academic background, driver's license (for Formula SAE Japan), height
Symposiums, forums, seminars, and courses:	Basic information, membership number
International conferences:	Basic information, membership number
Basic information, membership number, home address, home phone number, date of birth	
vi. Sale of publications	Basic information, membership number, date of birth (age), home address, home phone number
vii. Awards and qualifications:	Basic information, membership number, date of birth (age), career background, academic background
viii. Email newsletter distribution	Email address

Article 5 Joint Use of Personal Information

The JSAE may make joint use of the personal information it has obtained. In such cases, the purpose of utilization, scope of utilizing parties, and responsibility shall be made clear in advance, and communicated through notifications to the persons concerned, an announcement on the website operated by the JSAE (the "applicable website") or other means. Such joint utilization may also result in providing personal information to a utilizing joint party based outside Japan.

Article 6 Provision of Personal Information

The JSAE shall not provide the personal information it has obtained to third parties (including parties based outside Japan). However, exceptions are made in the cases below.

- i. When the consent of the individual has been obtained in advance
- ii. When the provision of such information to an outsourcing business provider is required within the scope required to accomplish its purpose of utilization.
- iii. When the provision of such personal information is required by laws or regulations.
- iv. When the provision of such personal information is required for the protection of human life, the body, or property, and in which it is difficult to obtain the consent of the individual.
- v. When the provision of such personal information is specially required to improve public health or promote the healthy upbringing of an infant, and in which it is difficult to obtain the consent of the individual.
- vi. When the provision of such personal information is required to cooperate with a state institution, or a local public body in executing affairs prescribed by laws or regulations, and in which obtaining the consent of the individual may impede the execution of said affairs.
- vii. When such personal information is provided to a party within the scope of the joint utilizing party defined in Article 4.
- viii. When the provision of such personal information is otherwise allowed under the Act on the Protection of Personal Information.

Article 7 Management of Personal Information

To prevent the leak, loss, destruction, or tampering of the obtained personal information and the personal information to be obtained that is planned to be treated as personal data, the JSAE shall implement technical security controls to maintain the security systems it manages, physical security controls to prevent unauthorized persons from viewing or otherwise accessing the information, organizational security controls to establish and otherwise set up a

control framework, human security controls to provide extensive training to staff and otherwise foster awareness, and build other rational and appropriate security control measures. Personal information shall be managed in strict accordance with the Personal Information Protection Rules and Personal Information Protection Handling Standards stipulated by the JSAE. In the unlikely event that the personal information leak or other incident occurs, JSAE will promptly report and notify the situation in accordance with the law.

Article 8 Disclosure and Amendment of Personal Information

Upon receiving a request from the holder of the personal information to disclose, reference, modify, or delete their own personal information, the JSAE shall, after verifying the identity of the individual as the holder of the personal information, generally without delay, release the applicable personal information through the means requested by the holder of the personal information from one of the means of providing such information in the form of electromagnetic records, in the form of issuing a printed document, or any other form stipulated by the JSAE. Should it be decided not to disclose the personal information, or when the JSAE does not possess the applicable personal information, the individual shall be notified without delay.

When a request to correct personal information is made, the required investigation shall normally be carried out without delay, corrections or other changes based on the results of the investigation shall be made and the latest information shall be maintained. When corrections or other changes are made to personal information, or when it is decided not to make such corrections or other changes, the individual shall be notified without delay. However, there may be cases where the request cannot be accommodated if the JSAE is not under legal obligation to disclose or otherwise release personal information.

Article 9 Handling of the Website

The website of the JSAE should be used under the responsibility of the user. The JSAE shall not bear any responsibility for damage or loss caused by the use of information obtained using the personal information of users collected by its website or other websites linked from its website.

Article 10 Security of Registered Information

The JSAE website uses an encryption technology known as SSL as necessary for the registration of user personal information. The registered personal information is managed on a dedicated server protected behind a security system known as a firewall, and every effort is made to prevent external unauthorized access or leaks of information.

Article 11 Outsourcing the Processing of Personal Information Possessed by the JSAE

The JSAE may, within the scope necessary to realize the objectives of the JSAE, entrust the handling of some or all personal information to providers of, for example, delivery or other services, or the analysis or other management of member data.

When the handling of personal information possessed by the JSAE is entrusted to an external party, the necessary contracts shall be concluded, and the entrusted party shall be appropriately managed and monitored.

Article 12 Entity Handling Personal Information

The address and representative of the JSAE are as follows.

Name:	Society of Automotive Engineers of Japan, Inc.
Address:	10-2 Goban-cho, Chiyoda-ku, Tokyo
Representative:	Executive Director

Article 13 Contact Information

Use the contact information below to request the disclosure, or corrections or other changes, related to personal information possessed by the JSAE, or for any inquiries concerning the protection of personal information. Requests to disclose such personal information may, depending on their content, require the payment of administrative fees.

General Affairs Section, Society of Automotive Engineers of Japan, Inc.
Telephone: 03-3262-8211 Email: soumu@jsae.or.jp
Opening hours are 10:00 to 17:00, Monday to Friday, excluding public holidays,
year-end and new-year holidays, and JSAE holidays.

Article 14 Cookies

Browser settings can be used by the individual to disable cookies or have a warning displayed when cookies are sent. However, disabling cookies may prevent the individual from using some or all of the functionality related to the services or other uses provided by the JSAE. Refer to the separately provided cookie policy for details.

Article 15 Updates to the Privacy Policy

The JSAE may update its privacy policy without prior warning to handle personal information appropriated in cases such as an amendment to the laws or regulations. Personal information obtained by the JSAE shall always be handled in accordance with the latest version of its privacy policy. All such updates, regardless of their nature, shall be posted on the website of the JSAE and come into force on the day they are posted.

Supplemental Rules

1. These Rules come into force on the 15th of July, 2005.
2. The addition of the contact information comes into force on the 26th of April, 2011 (First Meeting of the Board of Directors on the 26th of April 2011).
3. Amendments to the Acquisition of Personal Information, Utilization of Personal Information, Provision of Personal Information, and Contact Information articles, as well as the addition of the Updates to the Privacy Policy article, come into effect on the 4th of September, 2020 (Decision at the Second Operational Planning Meeting on the 4th of September, 2020).
4. The additions and amendments to Articles 1, 2, 3, 5, 6, 7 and 8, as well as the addition of Articles 12 and 14, come into effect on the 1st of December 2022 (Decision at the Third Operational Planning Meeting on the 1st of December, 2022).

Society of Automotive Engineers of Japan Cookie Policy

1. What are Cookies?

Cookies are items of information stored in the web browser when an individual accesses a website. Cookie data on its own is not sufficient to identify an individual. Cookies are considered personal information when their use is integrated into personal information.

2. Utilization of Cookies

The JSAE automatically receives information such as cookie data, advertisements and websites viewed, and data on the system used by the individual from that individual's web browser, stores it on its servers, and utilizes that information to improve the convenience of services offered by the JSAE, for security purposes such as maintaining or protecting sessions, to consider new services, and to present advertisements and services more closely adapted to the customer.

3. Setting and Management of Cookies

The individual can determine whether or not to allow the utilization of cookies. Many browsers automatically allow the utilization of cookies, but also make it possible to disable their use in the browser settings. Be aware that disabling the utilization of cookies may prevent the normal use of some JSAE services or prevent some pages from displaying correctly. Cookie settings vary from one browser to the next. Consult the instructions for the specific browser for details.

- [Safari](#)
- [Chrome](#)
- [Firefox](#)
- [Microsoft Edge](#)
- [Internet Explorer](#)

GDPR Privacy Policy

This Privacy Policy (“Privacy Policy”) describes how Society of Automotive Engineers of Japan, Inc. (“JSAE”, “we” or “us”) collects, uses, shares, and retains personal information that you provide to us, or that we collect, when you use our websites, related mobile applications or JSAE products and services, complete related forms, participate in JSAE events, or communicate with one of our customer service representatives (“Personal Data”).

This Privacy Policy, in addition to “Society of Automotive Engineers of Japan Privacy Policy”, applies in particular to you in the case where the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016) (“GDPR”) applies to such collection or processing, and is available on our website and through other channels. In all your dealings with us, you must ensure that others you may represent are aware of the content of our Privacy Policy and consent to you on their behalf.

We encourage you to read this Privacy Policy carefully. If you do not wish for your personal data to be used by us as set out in this Privacy Policy, please do not provide us with your personal data.

You are required to provide us with certain personal data when you sign in our services. Personal data that is mandatory is indicated in the relevant forms. Please note that we may not be able to provide you with our services if such data is not provided.

1. Data Controller

Society of Automotive Engineers of Japan, Inc.

<Contact>

Attention: General Affairs Section, JSAE Headquarters

Address: 10-2 Gobancho, Chiyoda-ku, Tokyo, JAPAN

Email: soumu@jsae.or.jp

2. Your Personal Data

This refers to a combination of personal data such as your name, address, telephone number, email address and academic/technical background that you supply us or is supplied to us.

3. Purposes of the Processing and Legal Basis

We process your personal data for the purpose and on the legal basis set out below.

Purposes of the Processing	Legal Basis for the Processing (GDPR Article 6 paragraph 1)
Notifying member of information concerning the JSAE	(b) Performance of the contract
Administrative procedures concerning research reports	(f) Legitimate interests; to conduct research report appropriately
The issuance of the Journal of Society of Automotive Engineers of Japan or other publications	(b) Performance of the contract
Informing members of the hosting of, changes to, or cancellation of technical sessions, events or other undertaking organizations by the JSAE, as well as notifying members of application forms	(f) Legitimate interests; to host events, etc. appropriately
In relation to the above, realizing the project plans approved by the decision-making bodies (Annual Meeting of the Board of Directors) as well as by the organizations within the various committees	(f) Legitimate interests; to host events, etc. appropriately
Sale of publications produced by the JSAE	(b) Performance of the contract
Screening award and qualifications	(b) Performance of the contract
Recruit applicants to work at the JSAE	(f) Legitimate interests; to arrange personnel affairs appropriately
Any other purpose related to the above and clearly defined when obtaining the personal information	(f) Legitimate interests; to improve our products and services

4. Categories of Your Personal Data

We may collect and process your personal data in the following categories for the purposes specified in this Privacy Policy.

Membership: If you provide your Personal Data to JSAE to become a member of JSAE, or if you sign up to become a registered user of any website operated by JSAE, you will be required to provide certain information as part of the registration process. This information will include your first and last name, email address, and

business or home address. We may also request that you voluntarily provide other information, such as your phone number, year of birth, gender, educational background, work experience, or courses or areas of study in which you may be interested and information about your company as it relates to JSAE's products, services, and your JSAE membership. Membership information is used to communicate with you, to design content and activities that we believe would be of interest to you. If you wish to opt-out of receiving these communications from us, please follow the instructions contained in an applicable communication you receive from us and submit a request.

Events and Conferences: JSAE may host events that include in-person and virtual conferences, training, knowledge sharing and webinars. If you register for a JSAE event and you are a JSAE member, we will access the information in your member account to provide you with information and services associated with the event. If you register for one of our events and you are not a JSAE member, we will collect your first and last name, email address, business or home address, and the type of business you work for or with, which we will use to provide you with information and services associated with the event.

Publications: We offer various publications and materials through our Sites and the Sites of our agents. These publications and materials are publicly accessible and you can create an account and subscribe to receive these publications and materials. If you are not a JSAE member and you create an account for this purpose, you will be required to provide certain information as part of your account registration, including your first and last name, email address, and business or home address. You may manage your JSAE subscriptions by subscribing or unsubscribing at any time.

Communications with JSAE: If you communicate or correspond with us by email, through postal mail, via phone or through other forms of communication, we may collect the information you provide as part of those communications. For example, if you respond to a survey request regarding a product or service that you have purchased from JSAE, or for a JSAE event that you have attended, or otherwise correspond with us through email, we may collect and store the email address and other personal information you provide with the applicable survey response or correspondence and use it to improve our products or services offerings or to otherwise respond to your inquiry; to notify you of JSAE conferences, publications, or other services; or to keep a record of your survey responses, complaint, accommodation request, and similar purposes.

5. Categories of Data Recipients

Service providers

We may engage service providers (e.g. outsourcing agencies, tech vendors) as processors on our behalf. Your personal data may be passed on to them to provide services related to the aforementioned processing.

Legal compliance and security

It may be necessary for us – by law, legal process, litigation, and/or requests from public and governmental authorities within or outside your country of residence – to disclose your personal data. We may disclose your personal data if we determine that, due to purposes of national security, law enforcement, or other issues of public importance, the disclosure is necessary or appropriate.

We may also disclose your personal data if we determine in good faith that disclosure is reasonably necessary to protect our rights and pursue available remedies, enforce our terms and conditions, investigate fraud, or protect our operations or users.

6. Transfers outside the EEA

Your personal data will be transferred to Japan based on an adequacy decision by the European Commission.

7. Retention Period

We will retain your personal data where we reasonably believe necessary in order to fulfil our services to you and comply with the applicable fiscal, tax, securities and commercial law regulations on retention of business and financial documentation.

8. Security Measures

We take appropriate organizational and technical security measures to protect your Personal Data and to prevent misuse, loss or alteration thereof. In addition, we limit access to Personal Data to those employees, agents, contractors and other third parties who have a need to have access. Also the aforementioned persons involved are bound by a confidentiality obligation, either in their employment agreements or (data processor) contracts.

9. Your Rights

You have the following rights:

- Access to personal data: You have the right to be provided full information about your personal data that we hold.
- Data correction: You have the right to require that we correct any incorrect information we hold about you.
- Data deletion: You have the right to ask that we delete your personal data. Please note that certain conditions may apply to the exercise of this right.
- Restriction on the processing of personal data: You have the right to ask that we restrict the use of your personal data. Please note that certain conditions may apply to the exercise of this right.
- Object to the processing of personal data: You have the right to object to the use of your personal data by us. Please note that certain conditions may apply to the exercise of this right.
- Portability of personal data: You have the right to receive your personal data in a structured and commonly used format. Please note that certain conditions may apply to the exercise of this right.
- Withdrawal of your consent: You have the right to withdraw your consent at any time wherever we have collected your personal data with your consent. Withdrawing your consent will not affect the lawfulness of any processing based on your consent prior to your withdrawal, nor will it affect processing of your personal data based on lawful processing grounds other than your consent.
- Complaint to a supervisory authority: You have the right to lodge a complaint with a supervisory authority on our collection and use of your personal data.

To invoke any of these rights, please contact us in writing at the postal address or the email address listed in the aforementioned Contact.

10. Modifications to this Privacy Policy

We may revise or update this Privacy Policy from time to time. Any changes we may make to our Privacy Policy in the future will be posted on this webpage.

11. Cookies

JSAE uses cookie information to provide better services, ensure security, and study how our website is being used. Third-party companies may distribute advertisements or obtain behavioral information for the purpose of advertising their company. Most browsers are set to accept cookies by default. You can set the browser to disable cookies or indicate when a cookie is being sent.

12. Links to other sites

We may propose hypertext links from our websites to third-party websites or Internet sources. We do not control and cannot be held liable for third parties' privacy practices and content. Please read their privacy policies carefully to find out how they collect and process your personal data.

13. Children

Our products and services are intended for adult customers. However, we may knowingly collect and process personal data on children under sixteen (16). On these occasions, we will take account of this event when processing the personal data of children and implementing the legal basis for such processing. For example, where the processing of personal data of children is based on their consent such as the processing of his/her sensitive personal data, we will seek the consent of parents, tutors, or other adults holding parental responsibility over children, if required under the GDPR.

Disclaimer notice from JSAE for Presenters of SETC2026

1. Cancellation of Event

The event may be canceled without prior notice under unavoidable circumstances such as the facilities becoming unavailable due to a natural disaster, incident, or pandemic, a request or order from the government or other administrative agency to refrain from holding events, or an insufficient number of participants.

2. Change in Program

The location or time of the presentation may be changed without prior notice under unavoidable circumstances such as a natural disaster, accident, or other situation hindering the use of the facilities, or to delays or other problem with another presentation.

3. Cancellation of Presentation

The presentation may be cancelled if it differs completely from the contents described in the application form.

4. Restrictions on Filming and Recording

Participants are prohibited from filming the presentation, recording it, or taking any other similar action. However, registered members of the press are permitted to record the presentation with the consent of the presenter. The JSAE makes every possible effort to run the event in a manner that prevents filming, recording, or similar actions without consent. However, please note that there are limits to what it can do.

5. Equipment Failures

The JSAE takes the utmost care in running the event to avoid disruptions to presentations due to equipment failures at the presentation venue. However, please note that there are limits to what it can do. It is possible that an equipment failure will prevent the use of some materials.

6. Liability for Damages

The JSAE shall not be liable for any damage incurred by the presenter due to the cancellation of the event, a change in the program, the cancellation of the presentation, illegal filming or recording, equipment failure, or any other factors.

Disclaimer notice from JSAE for Participants of SETC2026

1. Cancellation of Event

The event may be canceled without prior notice under unavoidable circumstances such as the facilities becoming unavailable due to a natural disaster, incident, or pandemic, a request or order from the government or other administrative agency to refrain from holding events, or an insufficient number of participants.

2. Change in Program

The location or time of the presentation may be changed without prior notice under unavoidable circumstances such as a natural disaster, accident, or other situation hindering the use of the facilities, the delay of another presentation, or a change in presenter. Similarly, the presentation may be canceled without notice if the presenter fails to appear.

3. Restrictions on Filming and Recording

Participants are prohibited from filming the presentation, recording it, or taking any other similar action. However, registered members of the press are permitted to record the presentation with the consent of the presenter. Register as a member of the press and obtain the consent of the presenter if you need to record the presentation for publicity or other purposes.

4. Order to Leave

A participant who fails to comply with the directives of the organizer, engages in prohibited actions, behaves in a manner that causes trouble to third parties or obstructs the smooth running of presentations or other activities, or who is deemed likely to do so, may be asked to leave.

5. Liability for Damages

The JSAE shall not be liable in any way for damage incurred by the participant due to the cancellation of the event, a change in the program, the cancellation of the presentation, illegal filming or recording, equipment failure, an order to leave, or any other factors. However, if the event is cancelled prior to its scheduled opening, participants who paid the admission fee in advance with their application form will be reimbursed.