



zoom manual

Participants

How to Participate in The Session

① Enter zoom webinar

1. Please join the Plenary from the **Timetable** which is in Online Program by using your ID and password.
2. Please access the program from Online Program by clicking zoom streaming link.
3. Enter your name and email to join the Plenary.

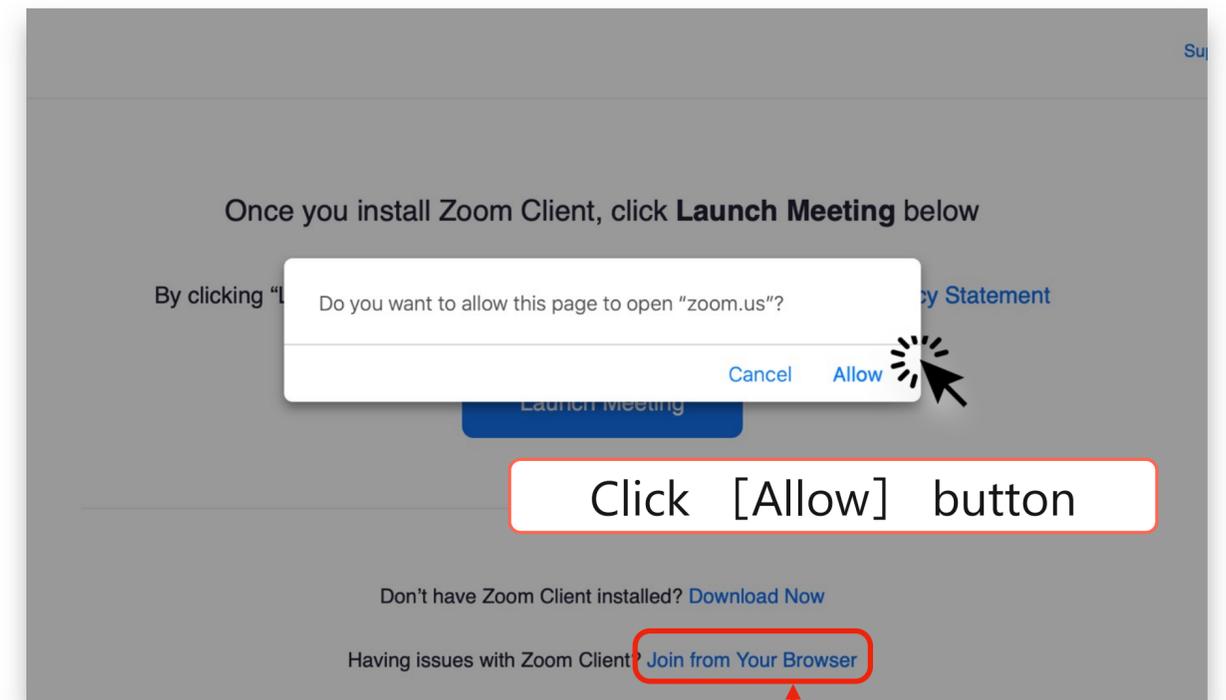
First Name • Last Name • (Organization) 【i.e. Taro Suzuki (Kinki Nippon Tourist Co., Ltd.) 】

② Click the “zoom online link”.

No.	予稿	SP	動画	Sample online timetable
016				Paper title Name (Organization)
017				地産地消型モビリティの研究 Name (Organization)
018				モーターサイクルにおけるビンテージデザイン開発 Name (Organization)
019				ShyTech Displays High Quality User Experience Content When a Name (Organization)

Click here!!

③ Click the “zoom online link”.



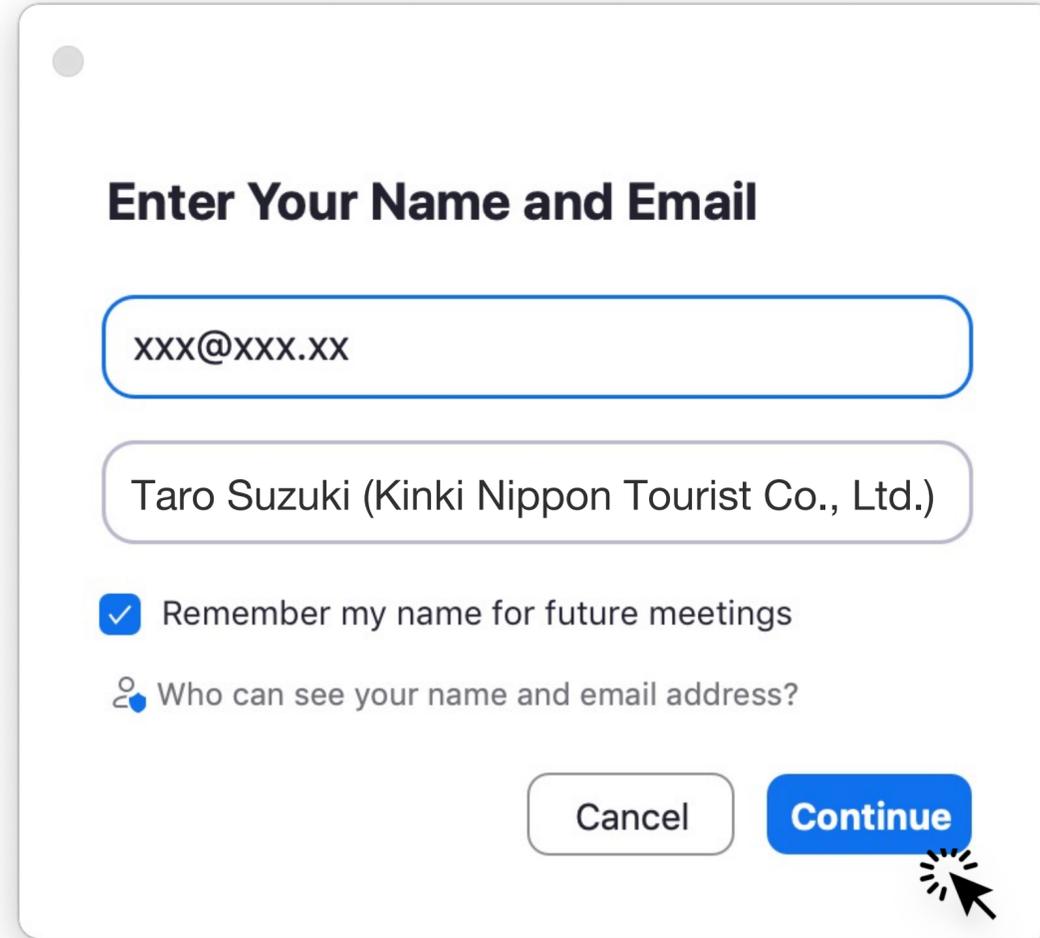
When you have issues with Zoom app, you may participate to session from the browser. Please click [Cancel] and click [Join from Your Browser].

④ Please Enter Your Name

Please enter your name in the following order.

First Name • Last Name • (Organization)

[i.e.] Taro Suzuki (Kinki Nippon Tourist Co., Ltd.)



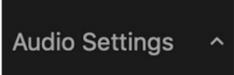
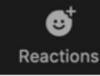
The screenshot shows a Zoom name entry form titled "Enter Your Name and Email". It contains two input fields: the first for an email address with the placeholder "xxx@xxx.xx", and the second for a name and organization with the example "Taro Suzuki (Kinki Nippon Tourist Co., Ltd.)". Below the fields, there is a checked checkbox for "Remember my name for future meetings" and a dropdown menu for "Who can see your name and email address?". At the bottom right, there are "Cancel" and "Continue" buttons, with a mouse cursor clicking on the "Continue" button.

Click **Continue** button to join the Plenary

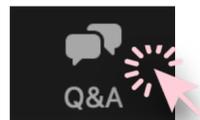
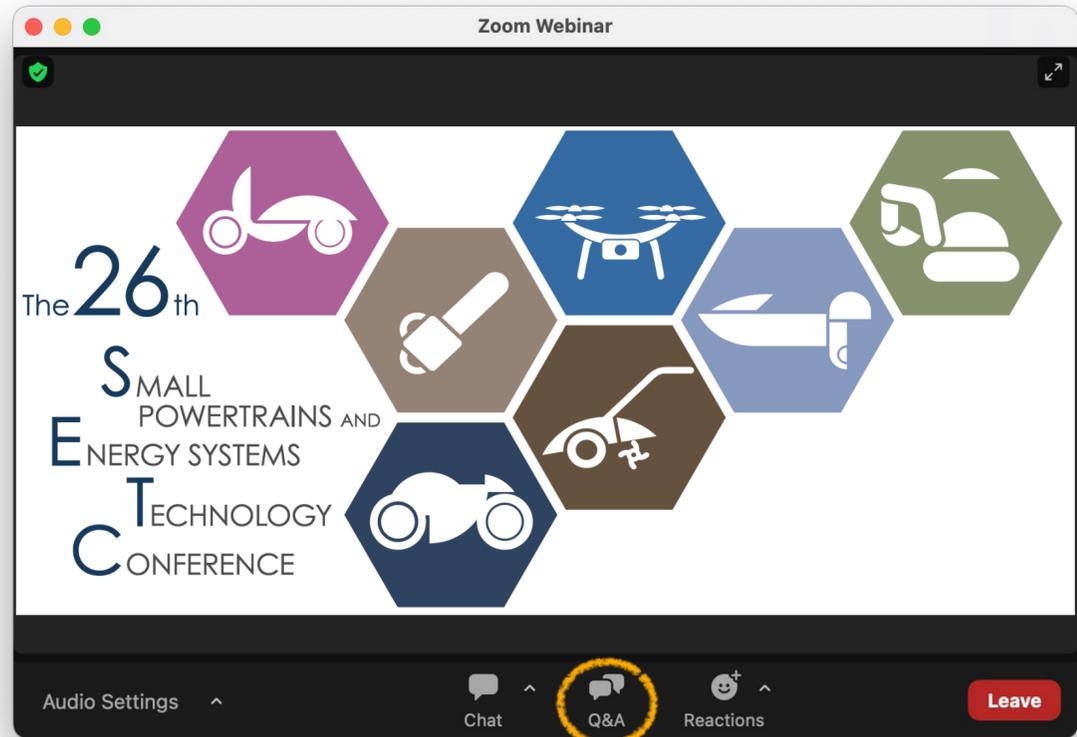
⑤ Open Zoom Window



[Each icons instructions are described as below:]

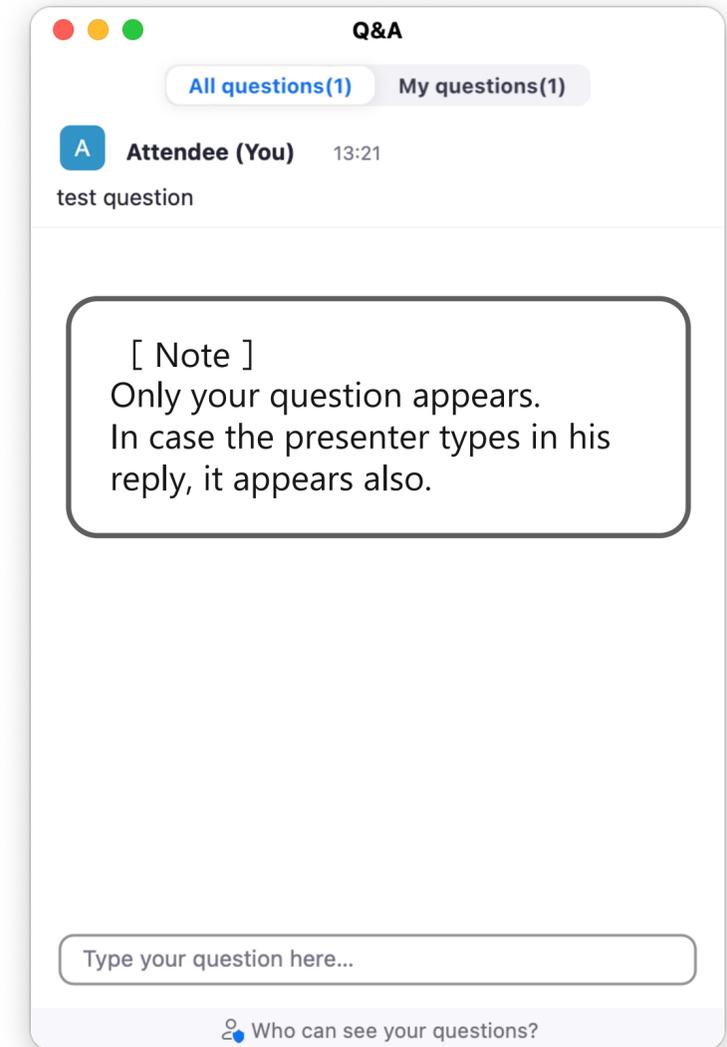
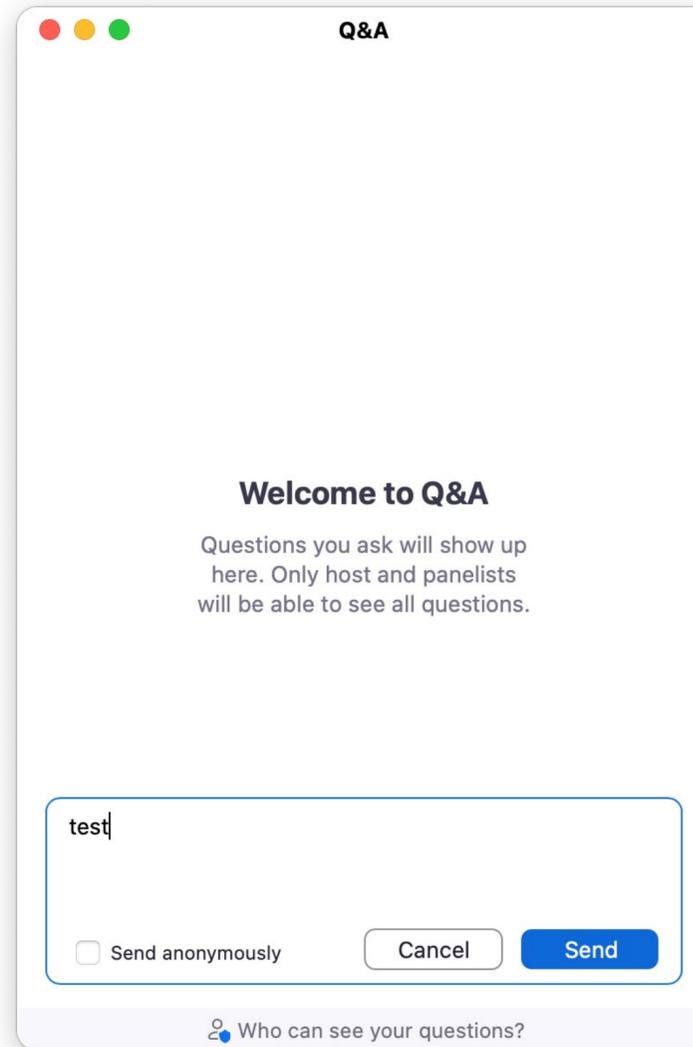
-  Audio Settings ^ Unavailable
-  Chat Unavailable
-  Reactions Nonverbal feedback for presenters
-  Q&A Write your questions to presenters

- ① Please type your question from Q & A box and click "send".
- ② State your name and write your question for whom to ask.

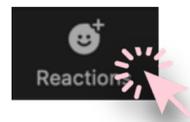


Click [Q & A] icon

[Q & A box]

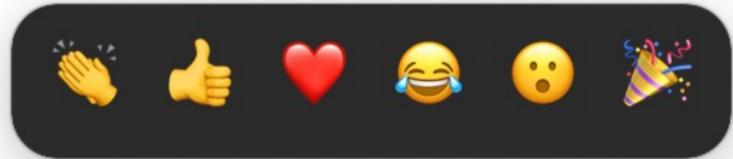


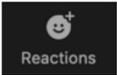
Webinar Reactions allow presenters to get real-time feedback from attendees and other panelists, without interrupting their presentation or distracting from it. These reactions appear in the bottom right corner of the video or shared content window and fade away within seconds..



Click [Reactions] button

[Reaction icon]



- ① On the toolbar, click the **Reactions**  button
- ② Click one of the following emojis:
 - Clapping Hands 🙌
 - Thumbs Up 👍
 - Heart ❤️
 - Tears of Joy 😂
 - Open Mouth 😮
 - Party Popper (Tada, Celebration) 🎉