

The Paper Entry System of JSAE ---- User Manual for Authors ----

1. To be registered

(Step 1)

J-tech Paper Entry System [HELP](#)

The 25th Small Engine Technology Conference

Login

Messages for Users

If you want to submit a paper for the conference, click "User Registration" button and input your personal information. Then, input your paper information.
The Official website of Test SETC2019 is [here](#).

Paper Entry System Login

E-mail:

Password:

If you don't remember your password: [Reissue Password](#)

User Registr

If you don't have an account of the...

For Administrator

If you are the administrator of the conference, please click "Reissue Password" and get your account.
[Reissue Password](#)

Click the "User Registration."

(Step 2)

J-tech Paper Entry System [HELP](#)

The 25th Small Engine Technology Conference

User Registration

Please input your information data before start using the system.

Prefix (Mr./Ms./Prof./Dr.) *

Name * First Middle Last

Email * webmaster@jsae.or.jp

Password * Confirmation
Please decide your PW and enter 6 or more characters with alphabet or/and numbers.

Address1 Gobancho Center Bldg. 5F

Address2 * 10-2 Gobancho, Chiyoda-ku, Tokyo

Postal Code * 102-0076

Country * unselected
Please select your country from the pull-down menu.

Tel * +81-3-3262-8213

Fax +81-3-3261-2204

Affiliation * ABCDE Institute of Technology

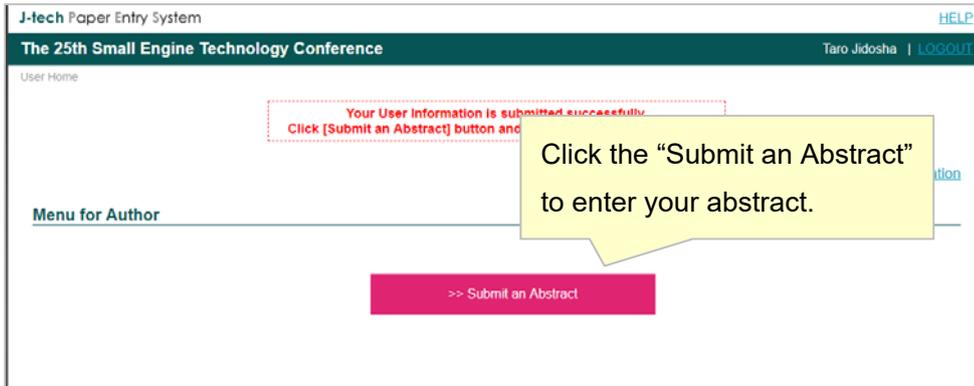
Department * E-Net Team

JSAE Membership Number 1234567
Please enter JSAE Membership Number if you are.

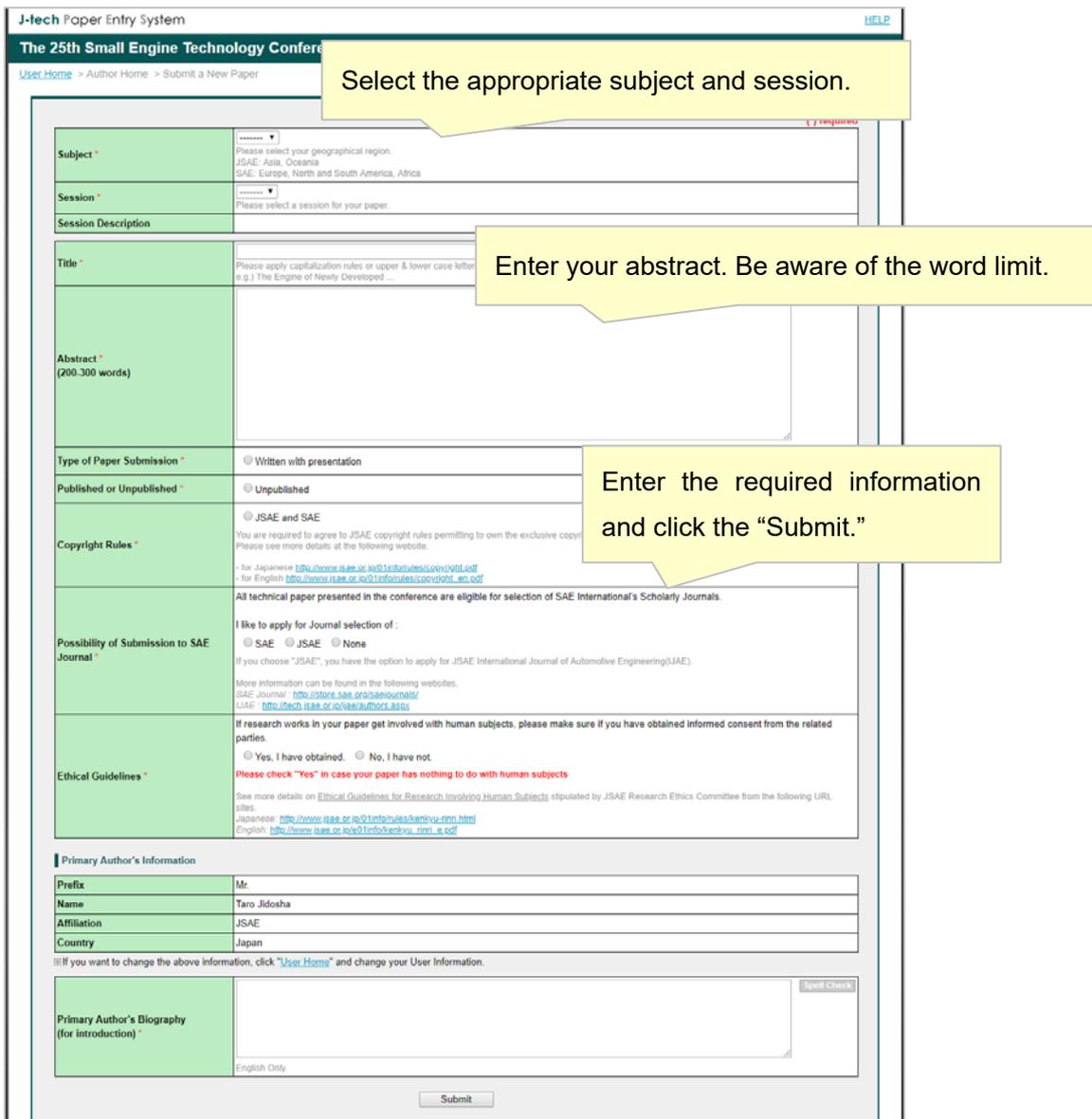
Data Distribution by E-mail * Yes No
JSAE provides various information of upcoming international events.

Enter the required information and click the "Submit."

2. To submit your abstract
(Step 1)



(Step 2)



3. To enter information about your co-author(s)

(Step 1)

J-tech Paper Entry System HELP

The 25th Small Engine Technology Conference Taro Jidosha (Author) | LOGOUT

User Home > Author Home > Paper Home > Co-Authors(Edit)

JSAE Paper Number: 20199500

Main | **Co-Authors** | Manuscripts | Reviews | Message Board

Paper Information has been input. Now, please input Co-authors' information.

Status: Entry

Primary Author: Taro Jidosha

These names must be exactly same as the ones written in your paper.
This page will be left blank if you fill in nothing.

Prefix (Mr./Ms./Prof./Dr.) *

Name * First Middle

Email * ex.) webmaster@sae.or.jp

Affiliation * ex.) ABCDE Motor Corporation, Edo University, etc.

JSAE Membership Number 1234567

(*) required

(Step 2)

J-tech Paper Entry System HELP

The 25th Small Engine Technology Conference Taro Jidosha (Author) | LOGOUT

User Home > Author Home > Paper Home > Co-Authors

JSAE Paper Number: 20199500

Main | **Co-Authors** | Manuscripts | Reviews | Message Board

The Co-authors' information has been edited successfully.

Status: Entry

Primary Author: Taro Jidosha Affiliation: JSAE

* The name of primary author(it is "you") can be edited in [this page](#).

Co-authors

These names must be exactly same as the ones written in your paper.

#	Name	Prefix	Affiliation
1	Hanako Jidosha	Ms.	JSAE

4. To submit your draft manuscript (Step 1)



[SETC2019] Your Abstract Approved. (#20199500)

webmaster x

setc2019TCo...@jsae.or.jp
To Taro

英語 > 日本語 > メッセージを翻訳

This e-mail is automatically generated from J-tech Paper Entry System.

Dear Mr. Taro Jidosha,

The abstract of your paper is approved.

JSAE Paper Number: 20199500
Title: Test Paper

Please login to the system from the following URL and submit your draft manuscript.

Deadline: Jan. 31, 2019

https://tech.jsae.or.jp/setc2019/author/paper_list.aspx

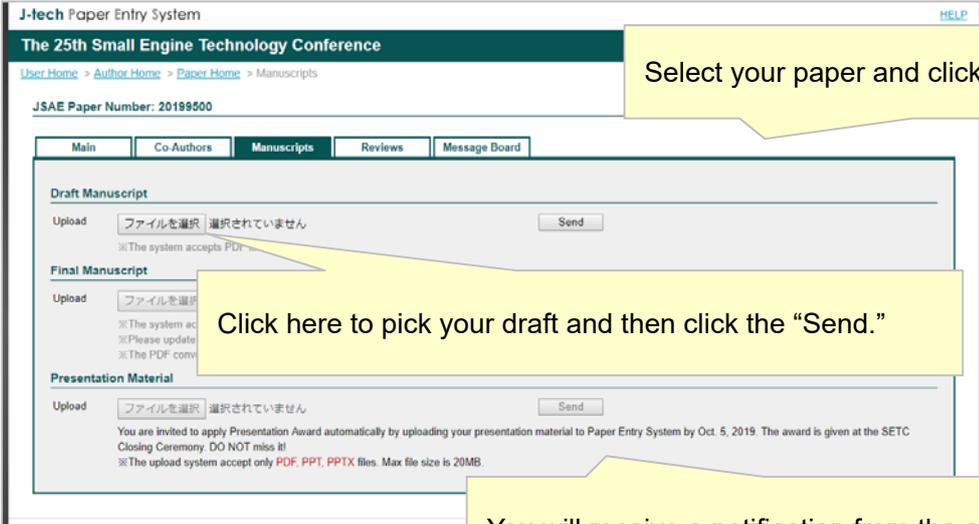
Sincerely yours,

Office / SETC2019

Once your abstract is approved, you will receive a message as shown in the sample e-mail.

Click the URL shown in the e-mail and log in the system.

(Step 2)



J-tech Paper Entry System

The 25th Small Engine Technology Conference

User Home > Author Home > Paper Home > Manuscripts

JSAE Paper Number: 20199500

Main Co-Authors Manuscripts Reviews Message Board

Draft Manuscript

Upload ファイルを選択 選択されていません Send

※The system accepts PDF

Final Manuscript

Upload ファイルを選択

※The system ac
※Please update
※The PDF conv

Presentation Material

Upload ファイルを選択 選択されていません Send

You are invited to apply Presentation Award automatically by uploading your presentation material to Paper Entry System by Oct 5, 2019. The award is given at the SETC Closing Ceremony DO NOT miss it!

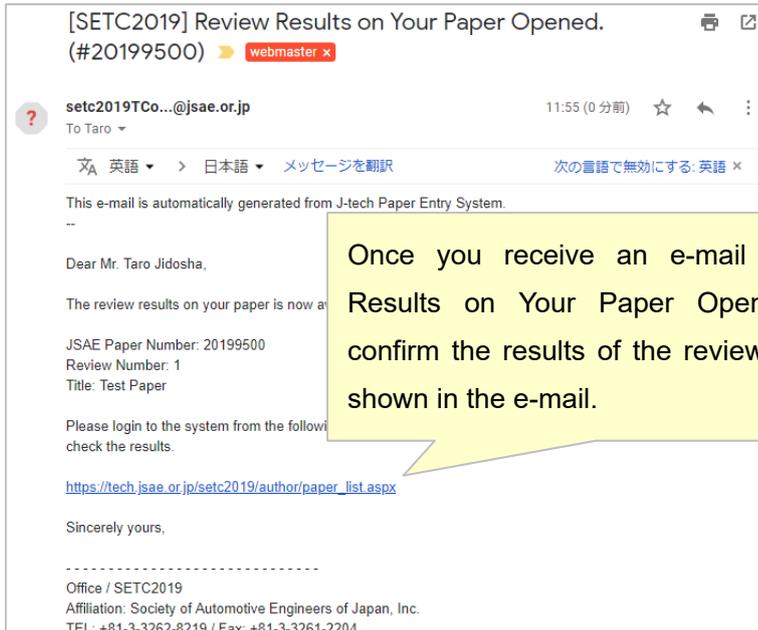
※The upload system accept only PDF, PPT, PPTX files. Max file size is 20MB.

Select your paper and click the tab "Manuscripts."

Click here to pick your draft and then click the "Send."

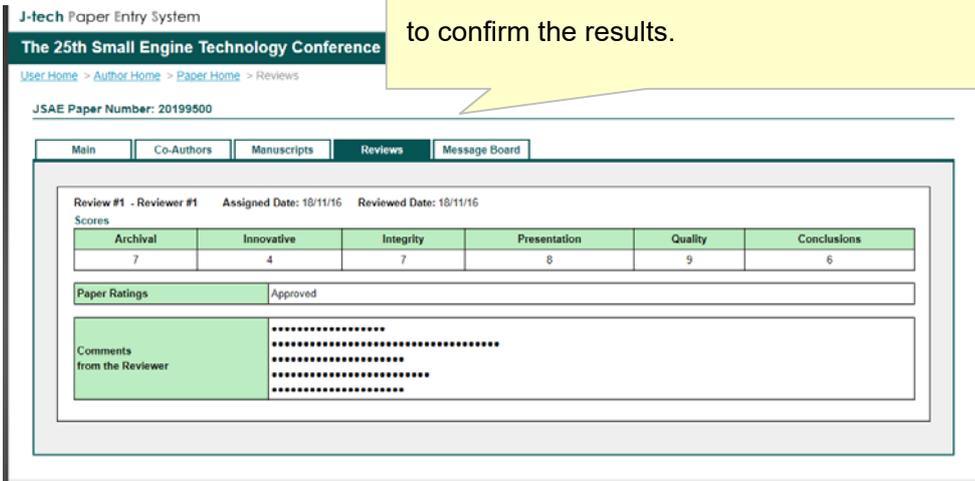
You will receive a notification from the organizer later.

5. To confirm the results of the review
(Step 1)



Once you receive an e-mail titled “Review Results on Your Paper Opened,” you can confirm the results of the review from the URL shown in the e-mail.

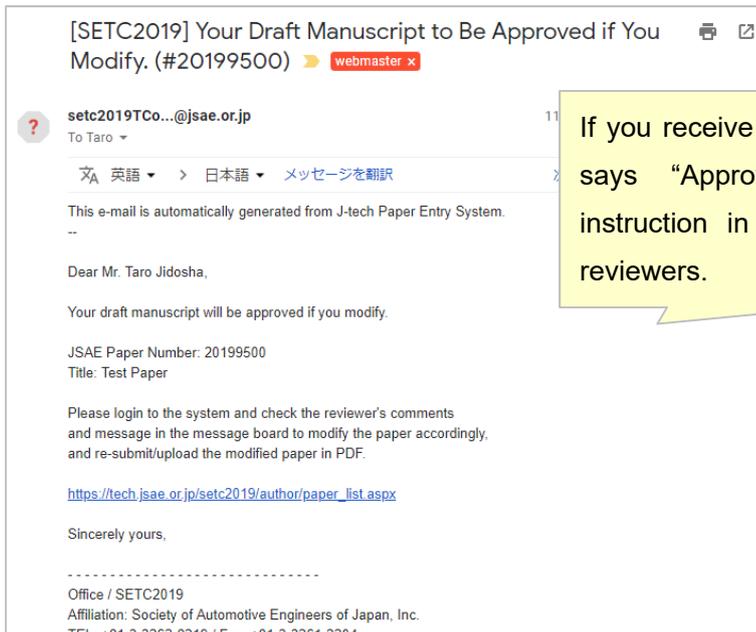
(Step 2)



Log in the system and click the tab “Reviews” to confirm the results.

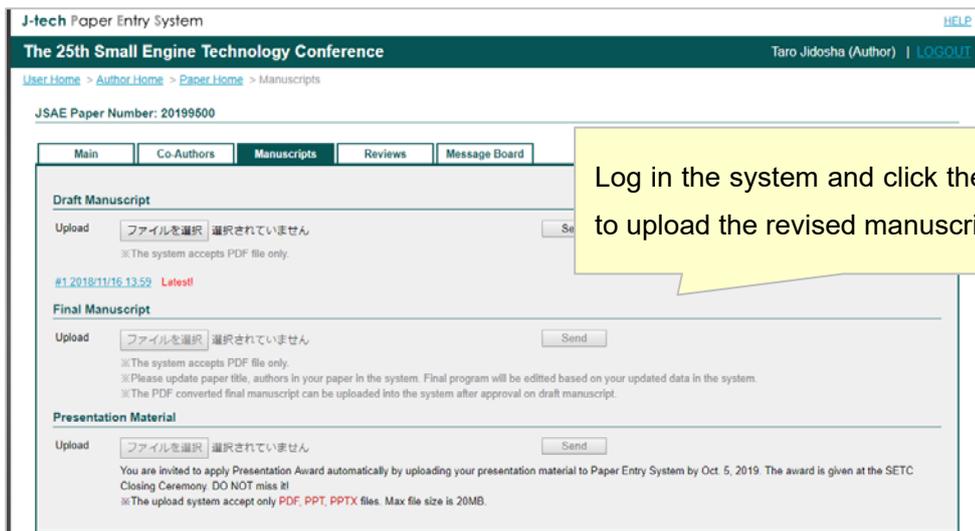
6. To modify your draft manuscript

(Step 1)



If you receive an e-mail from the system and it says "Approved if Modified," follow the instruction in the e-mail for the approval of reviewers.

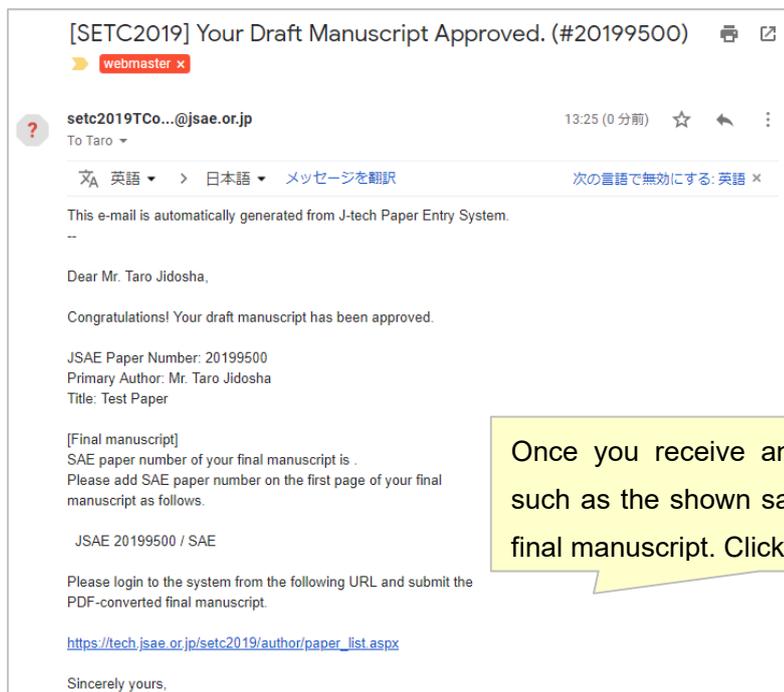
(Step 2)



Log in the system and click the tab "Manuscript" to upload the revised manuscript.

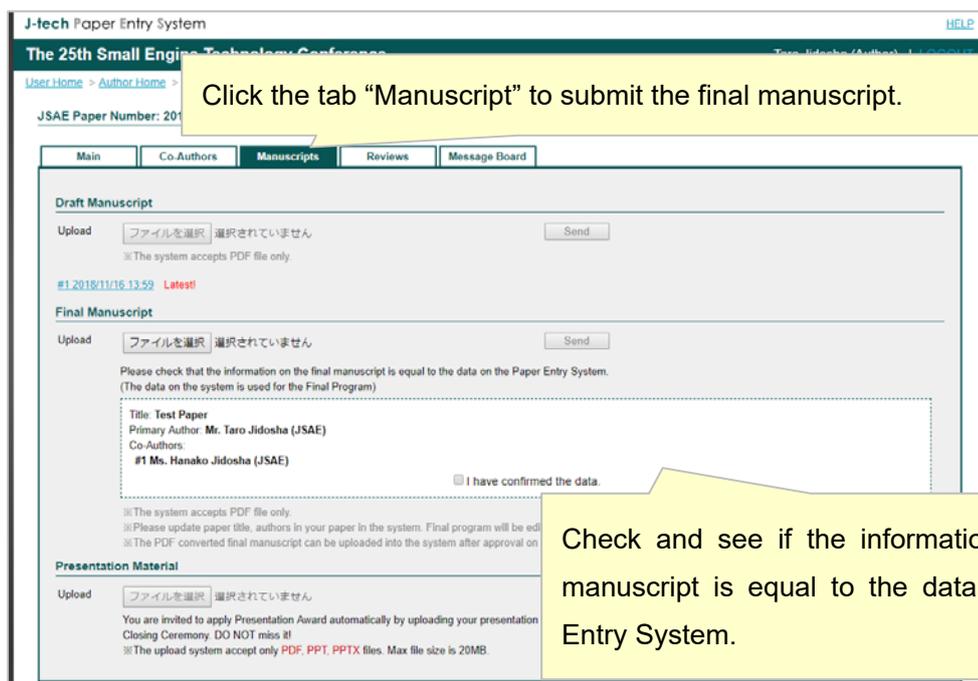
7. To submit the final manuscript

(Step 1)



Once you receive an e-mail from the system such as the shown sample, you can upload the final manuscript. Click the URL.

(Step 2)



Click the tab "Manuscript" to submit the final manuscript.

Check and see if the information on the final manuscript is equal to the data on the Paper Entry System.

If you have any question, contact the office on the Message Board of the Paper Entry System.

Thank you!