## Conference Registration

### Registration Fee

<table>
<thead>
<tr>
<th>Category</th>
<th>Advanced Online Registration 1) until Monday, September 30</th>
<th>Online Registration 2) On-site Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presenting Author and Session Chair/Co-chair 3)</td>
<td>JPY 45,000</td>
<td></td>
</tr>
<tr>
<td>JSAE/SAE Member 4)</td>
<td>JPY 50,000</td>
<td>JPY 60,000</td>
</tr>
<tr>
<td>Student 5)</td>
<td>JPY 3,000</td>
<td>JPY 4,000</td>
</tr>
<tr>
<td>Accompanying Person 6)</td>
<td>JPY 6,000</td>
<td>JPY 6,000</td>
</tr>
<tr>
<td>Other than Those Above</td>
<td>JPY 60,000</td>
<td>JPY 70,000</td>
</tr>
<tr>
<td>Media 7)</td>
<td>Free</td>
<td>Free</td>
</tr>
</tbody>
</table>

*JPY = Japanese Yen * Advanced Online Registration has already closed.

1) **Advanced online registration will begin from the early August till the end of September.**
   - Registration fee payment must be made with advanced registration.
2) Online registration will close on Thursday, October 31
3) Presenting authors and session chairs/co-chairs are required to register and make payment by Monday, September 30, 2019. Please contact the Conference Secretariat if it is difficult to do so. Otherwise, your paper will be deemed as withdrawn and thus will not appear in the proceedings.
4) JSAE corporate membership is inapplicable but an individual membership only.
5) Student includes a student presenting author who may be requested to show an ID on site.
6) Accompanying person is a family member of other category’s participant except “Student,” and is limited for one person only.
7) Media is a corporate capacity with regular issues.

### On-site Registration Hours

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, November 18</td>
<td>14:00 – 18:00</td>
</tr>
<tr>
<td>Tuesday, November 19</td>
<td>08:00 – 18:00</td>
</tr>
<tr>
<td>Wednesday, November 20</td>
<td>08:00 – 18:00</td>
</tr>
<tr>
<td>Thursday, November 21</td>
<td>08:00 – 12:00</td>
</tr>
</tbody>
</table>

### Entitlements of Registration Fee

- Admission to the Opening, Awards & Closing Ceremony
- Admission to Keynote Addresses, Specially Invited Speech and Plenary Session
- Admission to Technical Sessions with Proceedings media
- Admission to the Exhibition & Poster Session
- Admission to Welcome Reception, Lunches and Networking Breaks

**Note:** Neither an accompanying person nor an exhibitor is entitled for technical sessions and proceedings.
Conference Registration

Pay Events

**Technical Visit**  **JPY 5,500**  (Tax is not included)

Date:  Monday, November 18  
Time:  A Course  9:00 - 17:15 / B Course  9:00 - 16:15  
**Note:**  Please apply for the technical visits when register online. On-site application will not be taken. The fee includes lunch.  
See more details in the page 14 -15, “Technical Visits.”

**Banquet**  **JPY 5,500**  (Tax is not included)

Date:  Wednesday, November 20  
Time:  18:30 - 21:00  
Place:  ANA CROWNE PLAZA HIROSHIMA  
Transportation:  Taxi or 10 min walk  
**Note:**  Please apply for banquet attendance ticket when register online. On-site application will not be taken unless there is any cancellation.  
See more details in the page 24, “Banquet.”

Payment Methods

**Online Registration**

- All Payment must be made in Japanese Yen (JPY) with:  
  - Credit Card:  VISA / MasterCard / American Express / JCB are accepted.  
  - Bank Transfer:  Only for those who will register in Japan if preferred.  
**Note:**  A personal check is unaccepted.

**On-site Registration**

- All Payment must be made in Japanese Yen (JPY) with:  
  - Credit Card:  VISA / MasterCard / American Express / JCB are accepted.  
**Note:**  Cash is unaccepted.

Cancellation Policy

<table>
<thead>
<tr>
<th>Date</th>
<th>Refund Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>By Monday, September 30</td>
<td>90% of the registration fee less handling charges to be refunded.</td>
</tr>
<tr>
<td>By Thursday, October 31</td>
<td>50% of the registration fee less handling charges to be refunded.</td>
</tr>
<tr>
<td>After Thursday, October 31</td>
<td>No refunds</td>
</tr>
</tbody>
</table>

**Note:**  Cancel request must be e-mailed to the SETC2019 Email: SETC2019@jsae.or.jp  
No refunds are applicable once a banquet and/or technical visits have been applied.

In Japan, the consumption tax rate will be changed from 8% to 10% from October 1, 2019. Please check for the latest information about the treatment of the consumption tax rate at www.setc-jsae.com.